



## **INTERNET PRIVACY POLICY**

Rhema Word Theology College & University (“RWTC&U,” “we,” “our,” or “the Institution”) is a **100% online accredited theological institution** committed to protecting the privacy, security, and integrity of all personal information entrusted to us through our website, online campus, learning management systems, and digital communication platforms.

This Internet Privacy Policy explains how we collect, use, store, protect, and share information when individuals interact with RWTC&U online.

### **1. Who This Policy Applies To**

This policy applies to all individuals who engage with RWTC&U’s digital platforms, including:

- Theology Scholars and Divinity Scholars
- Certificate, undergraduate, graduate, and doctoral participants
- Faculty, staff, and administrative personnel
- Donors, ministry partners, and volunteers
- Visitors to any RWTC&U website or online service

### **2. Information We Collect**

#### **A. Information You Provide Directly**

We may collect personal information when you:

- Apply for admission or request program information
- Enroll in courses or access the online campus
- Submit assignments, participate in discussions, or communicate with faculty
- Make donations or complete financial transactions
- Register for events, webinars, or virtual meetings
- Contact us through forms, email, or messaging tools

This may include:

- Name, address, email, phone number
- Academic records and enrollment information
- Payment and billing information
- Ministry or professional background
- Uploaded documents, assignments, or media

#### **B. Information Collected Automatically**

Like most online institutions, RWTC&U may collect:

- IP address, browser type, device identifiers
- Pages visited, time spent, and navigation patterns
- Cookies, analytics tags, and log files (Similar to common practices in ministry and educational websites.)

This information helps us secure our systems and improve the online learning experience.

### 3. How We Use Your Information

RWTC&U uses collected information to:

- Process applications, enrollment, and academic records
- Provide access to online courses, portals, and learning tools
- Support academic progress, advising, and communication
- Maintain secure digital learning environments
- Process donations and financial transactions
- Improve website functionality and user experience
- Comply with accreditation, reporting, and legal requirements

We **do not** sell or rent personal information to third parties for marketing purposes. This aligns with common ministry privacy standards.

### 4. Online Learning & Academic Data

Because RWTC&U operates as a **fully online campus**, all academic activity occurs through digital platforms.

We may collect and store:

- Course participation and attendance
- Assignment submissions and grading
- Discussion board interactions
- Video-based instruction and recorded lectures
- Engagement analytics used to support academic success

All academic records are protected under FERPA-aligned standards.

### 5. Cookies & Tracking Technologies

RWTC&U may use:

- Cookies
- Web beacons
- Analytics tools (e.g., traffic monitoring, performance tracking)

These tools help us:

- Secure the website
- Improve navigation
- Understand how users interact with our content

Users may disable cookies through their browser settings, though some features may not function properly.

### 6. How We Protect Your Information

As a digital campus, RWTC&U employs enhanced security measures, including:

- Encrypted cloud-based data storage
- Secure learning management systems
- Multi-layer authentication for faculty and scholars
- Continuous monitoring for unauthorized access
- Regular cybersecurity audits and updates

Only authorized personnel may access sensitive information.

### 7. When We Share Information

We may share information only when necessary to:

- Process payments
- Provide educational services
- Comply with legal or accreditation requirements
- Protect the safety and integrity of our systems

We do **not** share personal information with third parties for advertising or promotional purposes.

## **8. Your Rights**

Individuals interacting with RWTC&U online may:

- Request access to their personal information
- Request corrections to inaccurate information
- Request deletion of personal data where legally permissible
- Opt out of non-essential communications

Requests may be submitted to the RWTC&U Administration Office.